

# Crawley Borough Council

## Minutes of General Purposes Committee

11 February 2009 at 6.00pm

**Present:**

Councillor R D Burrett (Chair)  
Councillor C R Eade (Vice-Chair)  
Councillors M L Ayling, ALI Burke, C A Cheshire, A C W Crane, D G Crow,  
R A Lanzer and L A Walker.

**Officers Present:**

Ann-Maria Brown	Head of Legal and Democratic Services
Mez Matthews	Democratic Services Officer
Andrew Oakley	Elections Manager

**18. Minutes**

The minutes of the meeting of the Committee held on 24 November 2008 were approved as a correct record and signed by the Chair.

**19. Members' Disclosure of Interests**

No disclosures of interest were made.

**20. Amendments to Polling Districts**

The Committee considered report LDS/8 of the Head of Legal and Democratic Services which proposed the creation of additional polling districts in Northgate and Three Bridges wards to reflect changes to the West Sussex County Divisions.

Members were reminded that the Representation of the People Act 1983 placed a duty on the Council to divide the Borough into polling districts and to make changes when appropriate. A complete review of the Borough was carried out and approved by Council in October 2007. Members were advised that changes were needed in Three Bridges and Northgate to accommodate changes to the West Sussex County Council Divisions.

Members had an amended map before them which showed the designation of Polling Districts LIA, LIB, LMB and LMC.

**RESOLVED**

That Full Council be recommended to approve the designation of Polling Districts LIA, LIB, LMB and LMC as shown on the maps attached as Appendix 1 to these minutes.

**21. Changes to the Constitution**

The Committee considered changes to the Constitution. Members noted that responsibility for Legal Services had been transferred to the Chief Executive, and that Human Resources and Development was now the responsibility of the Director of Resources. Members agreed that this change of responsibility should be reflected in the Constitution.

**RESOLVED**

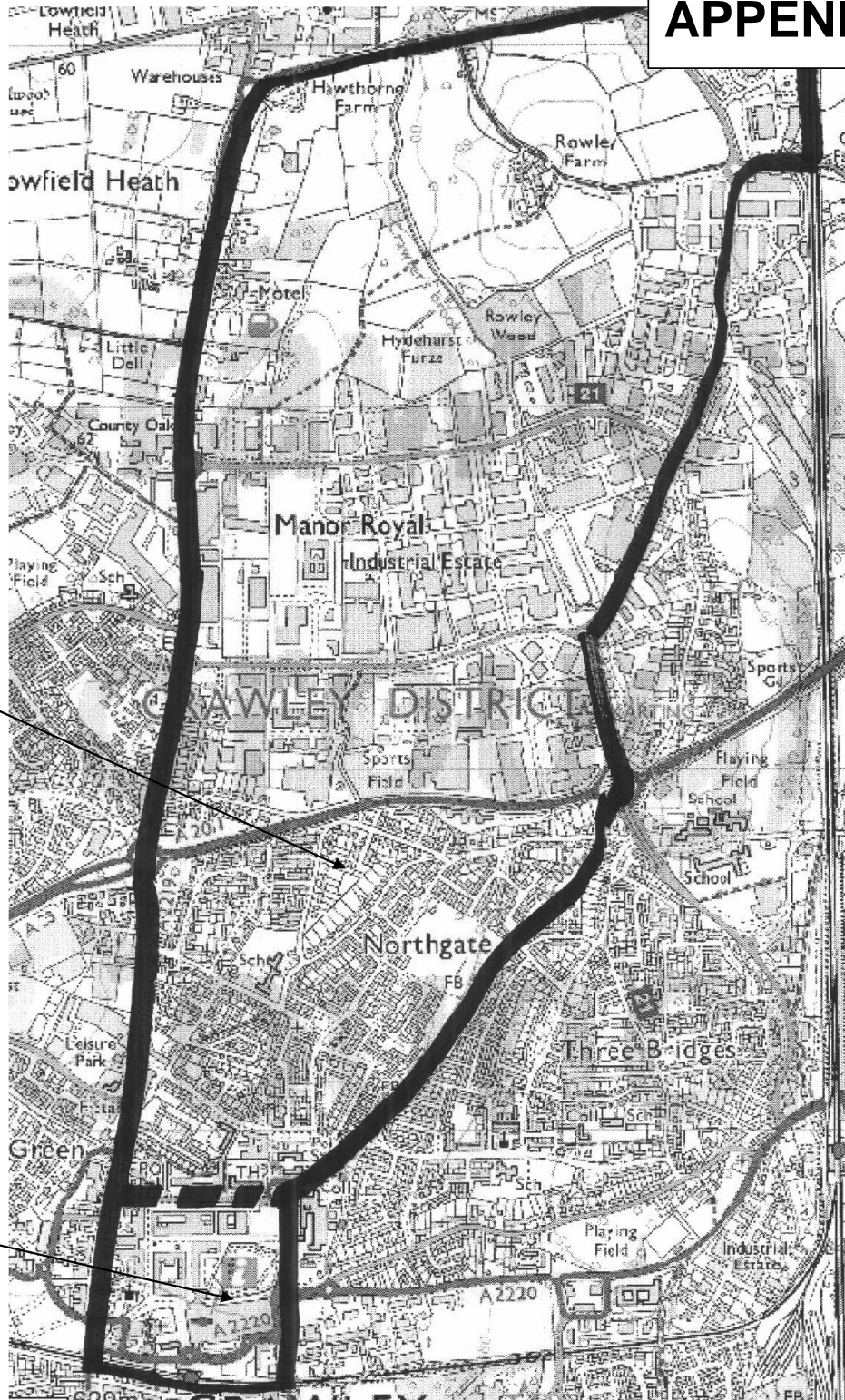
That the Council be recommended to agree the changes to the Constitution as proposed in Appendix 2 to these minutes.

**22. Closure of Meeting**

With the business of the Committee concluded, the Chair declared the meeting closed at 6.15pm.

R D BURRETT  
Chair

# APPENDIX 1

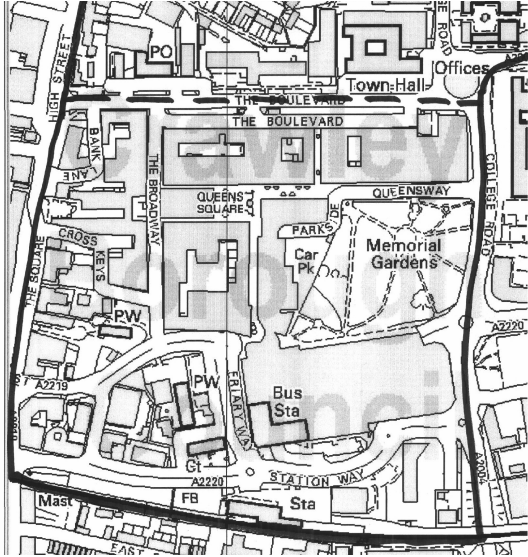


Northgate  
LIA

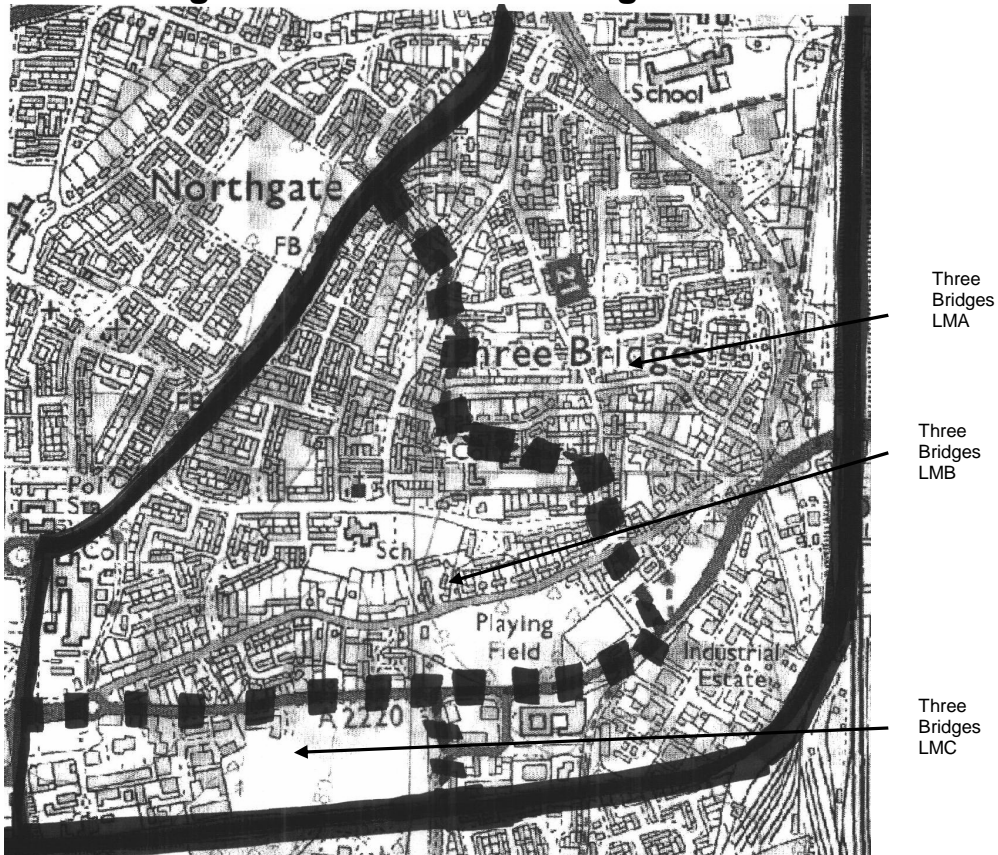
Northgate  
LIB

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## Northgate LIB



## Three Bridges LMB and LMC Polling District



## AMENDMENTS TO THE CONSTITUTION

## APPENDIX 2

Function	Proposed amendment	
Article 12 – Employees - Page 36	Amend the functions and responsibilities of the Director of Resources to read as follows:  “Overall responsibility for customer services, finance, <b>procurement</b> , information and communications technology, property services and <b>human resources and development</b> . ( <b>Head of Finance and Procurement</b> has Section 114 and 151 responsibilities).	
Management Structures – Page 493	Delete “procurement” from the responsibilities of the Head of Property and transfer to the responsibilities of the Head of Finance and Procurement.	
Where relevant	Replace each occurrence of “Head of Property Services and Procurement” with “Head of Property”	
Where relevant	Replace each occurrence of “Head of Finance” with “Head of Finance and Procurement”	